

Porter Creek DWID
Regular Board Meeting Minutes
August 20th, 2025

1. Meeting called to order by Vice Chairman Jeff Wood at 6:34 pm.
2. Confirmation of quorum- Vice Chairman Jeff Wood, Board Member Dan Hawkins, Bridget Wood, and System Operator, Trevor Deming (by phone) were all present.
3. Call to the public- **N/A**
4. Consent Agenda
 - a. Approval of May 19th 2025 minutes and special June meeting minutes 2025
 - b. Monthly bank statements, Aging Reports, P&L

Tommy Deming Moved to approve, Dan Hawkins seconded, passed unanimously

5. Operations Report- (By Phone)
 - a. Storage tank maintenance update- **October 8th 8% water loss**
 - b. Disconnects- **3 disconnects and have been paid and back on**
6. Old Business-
 - a. WIFA update – **Monday Joe will start the procurement process**
 - b. Update on obstructed easements and what's next: **Dan will get the list and fill out notices to the homeowners**
 - c. Lawyer Update- **Retained a lawyer to fill out form for WIFA and retain for future use.**
 - d. Well House- **2 board members to clean out: Dan and Robert will clean it out**
 - e. Rate/Fee Increase review- **Board reviewed the proposed rate and fee increases.**

Tommy Deming moved to approve moving forward with the process, Dan Hawkins seconded, passed unanimously.

f. Porter Creek RV Park- The Board received an update regarding communication related to the proposed RV park. No action was taken.

7. New Business-
 - a. Recording of Rules and Regulations- **The board discussed recording the rules and regulations moving forward. No action was taken**

- b. Review of Rules and Regulations, proposed changes with rate increases - **The board discussed reviewing them and making changes when the water rates are changed. Bridget offered to go through and propose the changes to the format and other changes and bring it back to the board. Tommy Deming moved to approve Bridget's proposal, Dan Hawkins seconded, passed unanimously.**
- c. Resolution of 2025-01 - Petition to remove annexed property - **Board recognized the petition should read 2025-02 as 2025-01 was dedicated to WIFA. Bridget explained what it was and that it was needed to proceed with the next steps. The board reviewed the resolution, Tommy Deming moved to approve the resolution with the new resolution number to reflect, Dan Hawkins seconded and passed unanimously.**
8. Announcements: The next Regular scheduled Water Board Meeting will be held, September 18th, 2025, at 6:30 p.m. At The Blue Ridge High School District Office. 1200 W. White Mountain Blvd. Lakeside, AZ 85929
9. Adjournment- 7:36 p.m. Dan Hawkins moved to adjourn, Bridget Wood seconded, passed unanimously.

Dated August 22, 2025

Submitted by:

Bridget Wood/Board Secretary